

# Joint Operating Committee

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## **REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER**

### **Monday, October 7, 2024**

### **7:00 PM in the Boardroom**

## **AGENDA**

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### **1. Call to Order**

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call

\_\_\_\_\_ Prego    \_\_\_\_\_ Beiber    \_\_\_\_\_ Grimm    \_\_\_\_\_ Strunk    \_\_\_\_\_ Nippert  
\_\_\_\_\_ Hermans    \_\_\_\_\_ Goldsmith    \_\_\_\_\_ Weingarten    \_\_\_\_\_ McCarrick  
\_\_\_\_\_ Present    \_\_\_\_\_ Absent    \_\_\_\_\_ Quarum

- C. Agenda Items and/or Changes

### **2. Approval of Minutes**

- A. September 9, 2024 [\(Attachment A\)](#)

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the September 9, 2024 meeting minutes.

\_\_\_\_\_ Yea    \_\_\_\_\_ Nay    \_\_\_\_\_ Motion passed

### **3. Presentations**

- A. Bio-Med Program [\(Attachment B\)](#)

### **4. Public Comment to Address Agenda Items Only**

### **5. WMCTC Reports**

- A. Administrative Report
  - 1. Administrative Director (Mr. David Livengood)
  - 2. Business Manager (Mrs. Donna Wilson)
  - 3. Principal (Mr. Craig Robinson)

**B. Important Dates**

- |                   |   |
|-------------------|---|
| 1. October 23     | Local Advisor Committee (LAC) 4:00 Meeting/ Dinner 5:30 |
| 2. October 23     | OAC Meetings  |
| 3. November 4     | JOC Meeting at 7:00 pm                                  |
| 4. November 4     | OAC Culinary Meeting at Noon                            |
| 5. November 5     | In-Service - Election Day                               |
| 6. November 13-15 | SkillsUSA Leadership Conference                         |
| 7. November 25    | In-Service (Trade-Off Day for August 13-15)             |
| 8. November 26    | In-Service (Trade-Off Day for August 20)                |
| 9. November 27    | No 10-Month Employees                                   |
| 10. November 28   | School Closed – Winter Break                            |
| 11. November 29   | School Closed – Winter Break                            |
| 12. January 6     | JOC Meeting at 7:00 pm                                  |

**6. Additional Reports**

- A. Superintendent of Record (Mr. Robert Rizzo)
- B. Solicitor's Report (Mr. Marc Davis, Esq.)
- C. Board Secretary's Report (Mr. JP Prego)
- D. Other Advisory Group Reports
  - 1. Personnel - Erica Hermans, Jay Strunk, Keith McCarrick
  - 2. Policy - Patti Grimm, Heidi Goldsmith, Sarah Beiber
  - 3. Facilities - JP Prego, Karen Weingarten, Charles Nippert

**7. Old Business (Policy 2nd Reading) - Approval**

- A. Policy 000 - JOC Policy/Procedure/Administrative Regulations ([Policy](#))
- B. Policy 001 - Name and Classification ([Policy](#))
- C. Policy 002 - Authority and Powers ([Policy](#))

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the second reading of Policies A-C.

\_\_\_\_\_Yea    \_\_\_\_\_Nay    \_\_\_\_\_Motion passed

**8. New Business (Policy 1st Reading)**

- A. Policy 103 - Discrimination Title IX Sexual Harassment Affecting Students and attachments ([Policy](#)) ([Attachment 2](#)) ([Attachment 3](#))
- B. Policy 103.1 - Non-Discrimination - Qualified Students with Disabilities ([Policy](#))

- C. Policy 103.2 - Non-Discrimination Based on Sex Under Title IX ([Policy](#)) ([Adm. Regulations](#))
- D. Policy 104 - Discrimination - Title IX Sexual Harassment Affecting Staff and attachments ([Policy](#)) ([Attachment 2](#)) ([Attachment 3](#))
- E. Policy 249 - Bullying/Cyberbullying ([Policy](#))

## 9. Personnel

### A. Conferences

1. The Administration recommends approving a maximum of 4 staff members and an administrator to attend the Integrated Learning Conference at The Penn Stater Hotel and Conference Center in State College from November 6-8, 2024, at a cost not to exceed \$3,500.

### B. FMLA

1. The Administration recommends approving Phillip Mest's FMLA from November 15, 2024, through January 2, 2024.
2. The Administration recommends approving Wendy Sigourney's FMLA from November 19, 2024, through January 19, 2024.

### C. Supplemental Contracts

1. The Administration recommends the employment of Gracie Vanning as the Commercial Arts Co-Op student for the 2024-2025 school year at a rate of \$12.00 per hour.

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Personnel items A-C as presented. \_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

## 10. Finance

### A. Approval of Cash Receipts and List of Bills ([Attachment C](#))

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Finance items A as presented.

\_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

## **11. Other Action Items**

- A. The Administration recommends approving the installation of a new Air Compressor at a cost of \$22,815. ([Attachment D](#))

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Other Matters as presented.

\_\_\_\_\_ Yea    \_\_\_\_\_ Nay    \_\_\_\_\_ Motion passed

## **12. Board Comment**

## **13. Public Comment**

## **14. Adjournment**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn.

\_\_\_\_\_ Yea    \_\_\_\_\_ Nay    \_\_\_\_\_ Motion passed

Meeting adjourned at \_\_\_\_\_.