

# Joint Operating Committee

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## **REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER**

### **Monday, September 9, 2024**

### **5:00 PM via Zoom**

## **AGENDA**

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### **1. Call to Order**

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call

\_\_\_\_\_ Prego    \_\_\_\_\_ Beiber    \_\_\_\_\_ Grimm    \_\_\_\_\_ Strunk    \_\_\_\_\_ Nippert  
\_\_\_\_\_ Hermans    \_\_\_\_\_ Goldsmith    \_\_\_\_\_ Weingarten    \_\_\_\_\_ McCarrick  
\_\_\_\_\_ Present    \_\_\_\_\_ Absent    \_\_\_\_\_ Quarum

- C. Agenda Items and/or Changes

### **2. Approval of Minutes**

- A. August 5, 2024

([Attachment A](#))

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the August 5, 2024 meeting minutes.

\_\_\_\_\_ Yea    \_\_\_\_\_ Nay    \_\_\_\_\_ Motion passed

### **3. Presentations - None**

### **4. Public Comment to Address Agenda Items Only**

### **5. WMCTC Reports**

- A. Administrative Report
  - 1. Administrative Director (Mr. David Livengood)
  - 2. Business Manager (Mrs. Donna Wilson)
  - 3. Principal (Mr. Craig Robinson)
- B. Student Honors - None

C. Important Dates

1. October 7 JOC Meeting at 7:00 pm
2. October 23 OAC/LAC Meetings
3. November 4 JOC Meeting at 7:00 pm

**6. Additional Reports**

- A. Superintendent of Record (Mr. Robert Rizzo)
- B. Solicitor's Report (Mr. Marc Davis, Esq.)
- C. Board Secretary's Report (Mr. JP Prego)
- D. Other Advisory Reports
  1. Personnel - Erica Hermans, Jay Strunk, Keith McCarrick
  2. Policy - Patti Grimm, Heidi Goldsmith, Sarah Beiber
  3. Facilities - JP Prego, Karen Weingarten, Charles Nippert

**7. New Business (Policy 1st Reading)**

- A. Policy 000 - JOC Policy/Procedure/Administrative Regulations ([Policy 000](#))
- B. Policy 001 - Name and Classification ([Policy 001](#))
- C. Policy 002 - Authority and Powers ([Policy 002](#))
- D. Policy 249 Bullying/Cyberbullying ([Policy 249](#))

**8. Personnel**

- A. Resignations
  1. Ms. Aimee Mutter, Attendance Administrative Assistant, resigned immediately on August 14, 2024.
- B. Employment
  1. Mrs. Kristen Zavertnik will begin employment on September 23, 2024, as the Early Childhood Education Instructional Assistant at a rate of \$17.50.
  2. Mrs. Breana Linder will begin employment on August 20, 2024, as the Attendance Administrative Assistant at a rate of \$19.00.
- C. Mentoring
  1. Approval is needed for the following mentors:
    - William Soleu will mentor Joe Cruz at a rate of \$1,500
    - Phillip Mest will mentor Mark Zasowski at a rate of \$1,500
    - Chuck Smith will mentor Aimee Shelton at a rate of \$750
    - Tina Arnt will mentor Megan Costik at a rate of \$1,500
- D. Supplemental Contracts
  1. The administration recommends that Mr. Thomas Bartholomew be compensated \$2,000 for his new role as SkillsUSA advisor.

E. Tenure

1. Julia Powers, Guidance Counselor

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Personnel items A - E as presented.

\_\_\_\_\_Yea    \_\_\_\_\_Nay    \_\_\_\_\_Motion passed

**9. Finance**

A. Approval of Cash Receipts and List of Bills ([Attachment B](#))

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve Finance items A as presented.

\_\_\_\_\_Yea    \_\_\_\_\_Nay    \_\_\_\_\_Motion passed

**10. Other Action Items**

A. The Administration recommends approving the review of the WMCTC Health and Safety Plan as required by the Pennsylvania Department of Education as presented. (No Change) ([Attachment C](#))

B. The Administration recommends purchasing a 2024 Sienna XLE Van to transport students and staff to field trips and conferences and a hybrid training vehicle for the automotive program. The vehicle costs \$50,445. The Workforce Grant will cover \$50,000 of the total cost. The WMCTC total cost is \$445. ([Attachment D](#))

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve other action items A & B as presented.

\_\_\_\_\_Yea    \_\_\_\_\_Nay    \_\_\_\_\_Motion passed

**11. Board Comment**

**12. Public Comment**

### 13. Adjournment

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn.

\_\_\_\_\_ Yea    \_\_\_\_\_ Nay    \_\_\_\_\_ Motion passed

Meeting ended at \_\_\_\_\_.